

Member of Parliament Local Area Development Scheme



भारत सरकार
सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय
सरदार पटेल भवन, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
SARDAR PATEL BHAWAN, NEW DELHI-110001
FAX : 011-23364197
E-mail : mplads@nic.in

File No. C-71/2012-MPLADS

Dated.....8th May, 2013

To

1. The Commissioners,
Corporations of Kolkata/Chennai/Delhi
2. All District Collectors/District Magistrates /Deputy Commissioners.

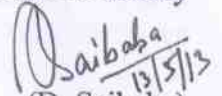
Sub: - Revised formats for Utilization Certificate & Audit Certificate

Sir/Madam,

It has been decided to modify the formats for Utilization Certificate & Audit Certificate i.e. the Annexures VIII & IX of the Guidelines on MPLADS by incorporating the column for name of the Hon'ble MP & the constituency, to facilitate verification of the documents at the time of release of funds.

2. The revised Annexure VIII & Annexure IX of the Guideline on MPLADS are enclosed.
3. This issues with the approval of competent authority.

Yours faithfully


(D. Saibaba)

Director (MPLADS)

Copy for information to:

- 1.All Hon'ble Members of Parliament (Lok Sabha/Rajya Sabha).
- 2.The Secretaries, Nodal Departments, dealing with MPLADS (All States/UTs).
- 3.Rajya Sabha Committee on MPLADS, Rajya Sabha Secretariat, New Delhi.
- 4.Lok Sabha Committee on MPLADS, Lok Sabha Secretariat, New Delhi.
- 5.To all concerned in MPLADS Division.
- 6.NIC for uploading on the MPLADS Website.

MEMBER OF PARLIAMENT LOCAL AREA DEVELOPMENT SCHEME

(MPLADS)

Form of Utilization Certificate for funds received under MPLADS for the yearand for theMP constituency for Shri

S.No.	Letter No. and date	Amount	For the Year	Instalment No.
Total				

Certified that out of Rs.....of Grants-in-aid sanctioned during the year.....in favour of Shri....., MP of the Constituency..... under the Ministry of Statistics and Programme Implementation, Government of India vide letters mentioned on the margin and Rs.....on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the purpose of execution of works, recommended by MP concerned and as permissible under the guidelines on MPALDS for which it was sanctioned. The balance amount of Rs.....remaining unutilized at the end of the year will be carried forward to the next year.....

1. Having been fully satisfied I certify that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. The following kinds of checks were exercised by me while furnishing this Utilization Certificate:-

- 1.
- 2.
- 3.

Place

Seal

Signature of District Authority

Date

Name (capital letters)

Designation Telephone

**MEMBER OF PARLIAMENT LOCAL AREA DEVELOPMENT SCHEME
(MPLADS)**

AUDIT CERTIFICATE

It is certified that we have audited the annual Balance Sheet and accounts as on 31st March.....(year) and Receipt and Payment and Income and Expenditure Accounts for the year ending on that date of Member of Parliament Local Area Development Scheme (MPLADS) for Shri of the constituency, from the books of accounts, records and other documents produced to us by the District Authority and the executing agencies.

In our opinion and to the best of our knowledge and according to the explanations given to us and subject to our observations as detailed below we report that:-

- (a) The Balance Sheet read together with notes thereon gives a true and correct view of the state and affairs of the MPLADS as on 31st March(year).
- (b) The Income and Expenditure Accounts gives a true and correct view of the surplus of funds over expenditure of Rs.....for the year ending 31st March..... (year)
- (c) The Receipt and Payment Accounts give a true and correct view of the transaction of the Scheme for the year ending 31st March..... (year).
- (d) Not more than one Bank Account is operated for the Scheme.
- (e) No funds are kept in the form of Fixed Deposits.
- (f) Interest accrued in Saving Bank Account has been taken as receipt for use on the MPLAD Scheme.
- (g) Bank Reconciliation Statement has been prepared regularly for every month till this month.... (year).
- (h) Cash Book is being written on real accrued basis.
- (i) Expenditure shown in the Income and Expenditure Account is properly reflected in the Utilization Certificates.
- (j) There is no case of diversion of funds.
- (k) The following Reports certified by the Competent Authority of the District Administration form part of the Audit Certificate:-
 - (i) Physical and Financial Progress Report for the year ending 31st March..... (Year).
 - (ii) Cumulative Physical and Financial Progress Report up to 31st March..... (Year). (In case of Lok Sabha, MPs right from the inception and for Rajya Sabha MP for the period of individual MP's tenure).
 - (iii) MPLADS fund Utilization Certificate.
- (l) There is no audit objection in so far as the said accounts audited by us. (In case there is any pending audit objection and objections raised during the present audit, please furnish the details. In case of the Audit objections indicated by the Chartered Accountant, the same shall be attached to this Certificate with seal and signature).

(The certificate shall be on the auditing firm's letter head clearly indicating Signature, Name, address, telephone, fax, and email of the auditor(s) with seal).