

Government of India  
Ministry of Statistics and Programme Implementation  
**(MPLADS Division)**

K L Bhavan, Janpath  
New Delhi

**Dated: 03<sup>rd</sup> April, 2023**

**Sub: Documents required for fixing the authorization limit of MPs (whose bank balance is less than 1 crore) on new web application – Reg;**

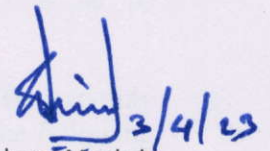
In connection with this Ministry's letter of even number dated 31.03.2023 and email sent regarding pre-requisite information for creation of user credentials, following documents are required for fixing the authorization limit of MPs (whose bank balance is less than 1 crore) on new web application.

1. Consolidated Utilization Certificate (Annexure I)
2. Bank Statement of the Nodal District Authorities reflecting the balance less than 1 crore.
3. The duly filled Performa of email, phone number, etc. of the District Authority for creation of user credentials on the new web solution (Annexure II).

All Nodal District Authorities are requested to send the above-mentioned documents to the Ministry in original to Room No. 607, MPLADS Division, 6<sup>th</sup> Floor, Khurshid Lal Bhavan, Janpath, New Delhi-1 and Scan copy to [cna-mplads@mospi.gov.in](mailto:cna-mplads@mospi.gov.in).

The SBI Officials from the local branch have been requested to also contact you for collection of the above-mentioned documents and you are requested to hand over an original copy of the above-mentioned documents to them.

*Encl: As above*



Arindam Modak  
Deputy Director General

To

All Nodal District Authorities.

**Member of Parliament Local Area Development Scheme  
(MPLADS)**

**Consolidated Form of Utilization Certificate for funds received under MPLADS for the  
Tenure ..... and for the ..... MP constituency for  
Shri/Smt/Ms.....**

S.No	Description		Amount
1.	Total no. of Instalments received	Instalment Number & Year	
<b>Other Receipts</b>			
2.	(i)	Interest accrued up to the Financial year (..... )	
	(ii)	Fund received on transfer / distribution	
	(iii)	Miscellaneous Receipts *	
	(iv)	Total of Other Receipts (i) +(ii)+(iii)	
3.	<b>Total receipts (1) +(2)</b>		
4.	Expenditure up to the Financial year (..... )		
5.	<b>Balance to be carried forward to the next year (3)- (4)</b>		

1. Certified that out of Rs.....of Grants-in-aid sanctioned during the Tenure .....in favor of Shri/Smt/Ms.....MP of the Constituency.....by the Ministry of Statistics and Programme Implementation, Government of India and Rs.....on account of **Other receipts**, a sum of Rs.....has been utilized upto the Financial year.....for the purpose of execution of works recommended by MP concerned and as permissible under the Guidelines on MPLADS.

2. It is certified that the balance amount in the bank account is ₹ .....(less than 1 crore) and is eligible to receive fund authorization limit in the new web portal as per the Finance Ministry's O.M. F. No.3/(07)/PFMS/2022 dated 31.03.2023.

2. Certified that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled and that while furnishing this Utilization Certificate, I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

- 1.
- 2.
- 3.

Place  
Date

Seal

Signature of District Authority  
Name (capital letters)  
Designation  
Telephone

**\*Note:** Miscellaneous Receipts include savings from agencies and receipt from disposal of assets created using MPLADS funds.

# Additional rows may be inserted if more than two installments are released in a financial year.

**Form for creation of user credentials in the web application**

**NDA/IDA**



**Members of Parliament Local Area Development Scheme**  
Ministry of Statistics & Programme Implementation, Govt. of India

**Details of DC/DM**

1	Name of DC/DM	
2	Date of Birth	
3	Name of the District	
4	Name of the State	
6	Mobile No. of the DC/DM	
7	Email ID of the DC/DM	

**Detail of the person who is authorized to operate the MPLADS web application, if different from the DC/DM (For receiving OTP)**

1	Name with Designation	
2	Complete Office Address	
3	Mobile No	
4	Email ID	
5	Signature	

Signature of the DC/DM with seal  
Date:

**Please send this document to:**

**In original: Room No. 607, MPLADS Division, 6<sup>th</sup> Floor, Khurshid Lal Bhavan, Janpath, New Delhi-1.**

**Scan copy: [cna-mplads@mospi.gov.in](mailto:cna-mplads@mospi.gov.in)**

**In case of further clarification, if any, please contact:**